



## Data protection policy

for tenant self-assessment with date of .....

The tenant is aware that Rheinbau Rheinische Baubetreuungs- und Wohnungsbaugesellschaft mbH, on behalf of the owner

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stores and uses the data collected with the rental agreement and in the course of negotiations that led to the conclusion of this rental agreement.

### **Purpose of data collection and storage:**

The storage and use of this data takes place exclusively for the purpose of the proper processing of the tenancy within the framework of the applicable tenancy law, for example for the preparation of utility bills.

The data will not be passed on outside of the lessor's own business area unless the lessee expressly agrees to this.

### **Duration of storage:**

The data is stored for the entire duration of the tenancy. In the time thereafter only as long as they are still necessary for the processing of the landlord's obligations from the rental agreement, for example for billing of operating costs that have to be carried out later and/or the processing of a rental security deposit.

### **Tenant's right to information:**

If requested, the lessee will be given information about the stored data by the lessor at any time. If there are inaccuracies in the stored data or a need for changes due to circumstances that have occurred after the collection, the tenant can request the corresponding correction of the stored data.

The tenant also has the right to request the deletion of the data stored about him by the lessor at the point in time at which the data is no longer required for the processing of the tenancy, which is the reason for storage. Upon request, the tenant must be confirmed whether and when deletions have been made.

### **Withdrawal of consent:**

The lessee is free to revoke his consent to data storage and use by the lessor at any time without giving a specific reason. However, the tenant is aware that such a revocation can have an impact on the continuation of the tenancy.

### **Right to complain:**

The tenant is advised that in the event of non-compliance with the above principles, he has the right to lodge a complaint with the authorities responsible for monitoring data protection.

Taken note of:

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Place, Date, Signature